



October 28, 2025

The Honorable Douglas B. Moylan
Attorney General of Guam
590 S. Marine Corps Drive
Suite 802, International Trade Center
Tamuning, Guam 96913

RE: Freedom of Information Act Request Annual Report – FY2025

Håfa Adai Attorney General Moylan,

Pursuant to the requirements of 5 GCA § 10107, The Guam Visitors Bureau (GVB), hereby responds as follows:

5 GCA § 10107. Annual Report.

(a) On or before February 1 of each year, each agency shall submit to the Attorney General of Guam a report which shall cover the preceding fiscal year and which shall include:

(1) The number of determinations made by the agency not to comply with requests for records made to such agency under § 10108 of this Chapter and the reasons for each such determination;

GVB Response: All FOIA requests have been responded to.

(2) The number of requests for records pending before the agency as of September 30 of the proceeding year, and the median number of days that such requests had been pending before the agency of that date;

GVB Response: There is one (1) FOIA request that is ongoing as of 9/30/25 (27 days).

(3) The number of requests for records received by the agency and the number of requests which the agency processed;

GVB Response: For FY2025, GVB received ten (10) FOIA requests and responded promptly.

(4) The median number of days taken by the agency to process different types of requests;

GVB Response: The median number of days it took for GVB to address all FOIA requests was (5.3) working days.

(5) The number of full-time staff of the agency devoted to processing requests for records under this Section, and the total amount expended by the agency for processing such requests.

GVB Response: There were sixty (60) employees that processed these requests. GVB expended an estimated \$105,489.42 for the employees to process these requests.

(b) Each agency shall make each such report available to the public, including by computer telecommunications, or if computer telecommunications means have *not* been established by the agency, by other electronic means.

GVB Response: The report will be posted on our corporate website at www.guamvisitorsbureau.com, as required.

(c) The Attorney General of Guam shall make each report which has been made available by electronic means available at a single access point. The Attorney General of Guam shall notify the Legislative Secretary of *I Liheslaturan Guahan*, no later than April 1 of the year in which each such report is issued, that such reports are available by electronic means.

GVB Response: The report will be posted on our corporate website at www.guamvisitorsbureau.com, as required.

(d) The Attorney General of Guam shall develop reporting and performance guidelines in connection with reports required by this Section by October 1, 1999, and may establish requirements for such reports as the Attorney General determines may be useful.

GVB Response: Not applicable to GVB.

If you have any questions or concerns, please feel free to contact me at 671-646-5278.

Senseramente,


Régine Biscoe Lee
President & CEO

cc: Legal Counsel

FY2025 FOIA Requests

Date Received	From	Subject	Date Responded	No. of working days	Date Responded	Received by	Assigned to
11/22/24	Razzano Walsh & Torres Law	FOIA: Documents Relating to Philippines, Taiwan, Japan and South Korea	11/27/24	3	12/23/24	Dee/DD	Acctg & Marketing
1/27/25	Marcos Fong/Glimpses of Guam	FOIA: Documents Relating to GVB RFP 2025-002 Integrated Comm; Notice of Award RIMS	1/30/25	3		GP/Admin	Chris/Procurement
3/5/25	Razzano Walsh & Torres Law	FOIA: Follow-up to Documents Provided in Response to Request Dated 11/22/24	3/17/25	10	3/28/25	Valerie/Admin	Rudd/Finance
3/18/25	Demz Fructuoso/Landscape Management Systems	FOIA: Holiday Illumination Project Contract Award Documents	3/19/25	1		Chris/Procurement	Chris/Procurement
3/31/25	Razzano Walsh & Torres Law	FOIA: Unredacted documents relating to Philippines correspondence	4/1/25	1		GP/Admin	Lisa
4/25/25	Razzano Walsh & Torres Law	FOIA: Documents relating to contracts and payments to Jay Park, Nextgen Paper, South Korea	4/28/25	1	5/7/25	Admin	Rudd/Chris
5/29/25	Norbert Quinata, Bikini Island Club	FOIA: Expenditure and Budget for Korea, Japan, Taiwan Office 2025	6/4/25	4	6/10/25	Valerie/Admin	Lisa/Rudd
8/26/25	Troy Torres, Kandit News	FOIA: Procurement & Payments pertaining to Comfort Cuts...Charissa Tenorio, Frankie Rosalyn	8/30/25	4	9/9/25	Lisa/PIO	Rudd/Legal
8/27/25	Troy Torres, Kandit News	FOIA: Personnel Records Dee Hernandez	8/31/25	3	9/9/25	Lisa/PIO	Taryn
9/3/25	Razzano Walsh & Torres Law	FOIA: Records of Communication - Gutierrez - Sablan	9/3/25	23	9/26/25	Regine/PresCEO	Taryn/Rudd/Legal