



ADDENDUM NO. 4

SEPTEMBER 4, 2020

NOTICE TO BIDDERS

GVB IFB 2020-007: COPIER LEASE & MAINTENANCE AGREEMENT

The Guam Visitors Bureau (GVB) re-issued **GVB IFB 2020-007 Copier Lease and Maintenance Agreement** on August 17, 2020. The deadline for submissions is on September 8, 2020; however, the Governor of Guam today issued Executive Order 2020-30 further extended the Stay-At Home Order through 12:00 p.m. on September 11, 2020 due to the increased numbers of COVID-19 positive cases.

GVB must proceed with this procurement in preparation for FY2021, which begins on October 1, 2020.

In compliance with the Governor's Executive Order, the following arrangements have been made for bid submissions and the bid opening.

BID SUBMISSIONS: All bids must be received on or before 3:00 p.m. on Tuesday, September 8, 2020. GVB staff will be available in the office to receive submissions at GVB from 8:00 a.m. – 3:00 p.m. on Tuesday (September 8). Bids will be received and a date and time stamp received receipt will be provided to the courier as proof of delivery.

BID OPENING: The bid opening will be at 3:00 p.m. on September 8th via ZOOM and is accessible to the public. The GVB office is closed to the general public.

Join Zoom Meeting

<https://us02web.zoom.us/j/83310539482?pwd=NThuamdlaUw5RUZBVky3bUFOSXIKUT09>

Meeting ID: 833 1053 9482

Passcode: 110464

CARL T. C. GUTIERREZ
President and CEO

THIS ADDENDUM SHALL FORM A PART OF THE CONTRACT DOCUMENTS. PLEASE SIGN AND INCLUDE IN THE BID SUBMISSION AS PROOF OF ACCEPTANCE.

FAILURE BY ANY BIDDER TO ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THIS BID SHALL BE GROUNDS FOR DISQUALIFICATION.

Acknowledged by:

Printed Name

Company Name

Signature

Date

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