



**BUS SHELTER MAINTENANCE
GVB IFB #2019-001**

**ADDENDUM #1
GVB Official Response to Questions
March 25, 2019**

THIS ADDENDUM SHALL FORM A PART OF THE CONTRACT DOCUMENTS. FAILURE BY ANY BIDDER TO ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THIS BID SHALL BE GROUNDS FOR DISQUALIFICATION.

GVB official response to questions raised during the pre-bid conference held on March 20, 2019 and questions received by 5:00 p.m. on March 22, 2019:

1. Can we get a copy of the proposal (sic) attendees?

GVB RESPONSE: YES. A SUMMARY OF TODAY'S PRE-BID CONFERENCE, ALONG WITH THE LIST OF ATTENDEES AND COPY OF TODAY'S POWER POINT PRESENTATION WILL BE EMAILED TO ALL ATTENDEES.

2. What is the estimated budget amount?

GVB RESPONSE: GVB DOES NOT NORMALLY PROVIDE AN ESTIMATED BUDGET AMOUNT. IN THIS COMPETITIVELY SEALED BID PROCESS, THE CONTRACTOR WILL BE EXPECTED TO PROVIDE THEIR PRICE TO COMPLETE THE PROJECT AS DETAILED IN THE BID SCHEDULE.

3. Who is the prior contractor?

GVB RESPONSE: THIS IS THE FIRST SOLICITATION FOR THIS PROJECT. OTHER CONTRACTORS ARE CURRENTLY REMOVING TRASH (daily) AND GRAFITTI (as needed).

Note: bus shelters are powered by solar energy (the advertisement box, map pylon and bollards). Maintenance for the power source, solar panels and electrical issues in the shelters and bollards will be addressed in a separate bid.

4. The maintenance of the solar - like the batteries and things like that - that will be separate?

GVB RESPONSE: YES. WE WILL ADDRESS HARDWARE AND ELECTRICAL/LIGHTING ISSUES FOR THE BUS SHELTERS BY SEPARATE BID.

5. There are lights in the bollards?

GVB RESPONSE: YES.

6. This contract is supposed to identify anomalies – for instance – lights not working, so we would have to mix our inspection time (day and night)?

GVB RESPONSE: NOT FOR THIS PROJECT. THIS IS FOR BASIC CLEANING.

7. May we ask why the cleaning and hardware maintenance bids are separated?

GVB RESPONSE: THE REQUIREMENTS TO KEEP THE BUS SHELTERS CLEAN, WHILE IMPORTANT, ARE MUCH EASIER TO ACCOMPLISH AND THIS IS WHAT IS NEEDED NOW ON A REGULAR BASIS. THE BID SPECIFICATIONS FOR WORK REQUIRING HARDWARE, LIGHTING, AND ELECTRICAL MAINTENANCE IS MORE DETAILED AND TECHNICAL. OUR CONSULTANTS ARE WORKING ON AN ASSESSMENT OF THE REQUIREMENTS AND TECHNICAL EXPERTISE NEEDED TO GET THE WORK DONE PROPERLY SO GVB CAN PUT OUT A PROPER BID SOLICITATION.

Note: This is GVB's first time to solicit for bus shelter maintenance. We will monitor the project and determine the best course of action based upon evaluation results. For now, this is the best way to proceed.

8. So this is like a Part I, and the solar portion will be Part II; is there an estimated timeframe?

GVB RESPONSE: WE CANNOT PROVIDE AN ESTIMATE AT THIS TIME WHILE THE ASSESSMENT IS STILL ONGOING.

9. Regarding removal of trash lids or trash containers – do we keep those or is there a storage location?

GVB RESPONSE: TRASH LIDS. YOU WOULD HAVE TO STORE THEM YOURSELVES. WHILE THE CONTAINERS THEMSELVES ARE BOLTED DOWN TO THE GROUND, THE LIDS HAVE NO WAY OF BEING SECURED, SO WE REQUIRE THAT THEY BE REMOVED AND RE-INSTALLED BEFORE AND AFTER A TYPHOON.

10. Who does the collection of the trash?

GVB RESPONSE: GVB CONTRACTOR – LMS – IS RESPONSIBLE FOR DAILY TRASH COLLECTION.

11. So this is primarily just cleaning?

GVB RESPONSE: YES.

Note: Trash collection may be incorporated in the future. GVB's current contractor has been handling trash collection prior to the bus shelters being completed.

12. Is that twice a week per shelter?

GVB RESPONSE: YES.

13. At a few sites right now, there are additional items located by the bus shelters owned by the bus companies. Will those be included in this project?

GVB RESPONSE: NO.

Note: The existing bus schedules posted on heavy metal stands next to the bus shelters will be removed prior to Golden Week (4/28-5/6, 2019) and posted in the GVB Map Pylon situated outside the bus shelter.

14. Who is the QC for this project? The cleaning twice a week per bus shelter, will the inspector check after each cleaning?

GVB RESPONSE: ILENE QUITUGUA IS GVB'S QUALITY ASSURANCE INSPECTOR WHO INSPECTS SEVERAL GVB MAINTENANCE CONTRACTS ON A DAILY BASIS.

15. Regarding 'contingencies' - that's funding for something 'just in case' beyond what's in the scope?

GVB RESPONSE: YES. THAT DOLLAR AMOUNT IS ALREADY INCLUDED IN THE BID SCHEDULE FOR GRAFFITI REMOVAL, PAINTS, DECALS, AND OTHER UNEXPECTED/UNFORESEEN MISCELLANEOUS ITEMS.

16. If we identify that some parts have rusted and needs to be replaced, would that be something that falls under the contingencies?

GVB RESPONSE: NOT FOR THIS CONTRACT.

17. When will Part II be issued?

GVB RESPONSE: WE CANNOT PROVIDE AN ESTIMATED TIMELINE AT THIS TIME WHILE THE ASSESSMENT IS STILL ONGOING.

18. There are currently some items damaged from previous storms, so until those are replaced or fixed, are those expected to be cleaned?

GVB RESPONSE: NO. FOR EXAMPLE, THE MAP BOX AT THE WESTIN IS COVERED WITH PLASTIC. WE DON'T EXPECT YOU TO CLEAN THAT UNTIL IT IS FIXED.

19. What is the contract period? One year?

GVB RESPONSE: YES. IT IS ONE YEAR WITH THE OPTION TO RENEW FOR AN ADDITIONAL TWO YEARS FOR A TOTAL OF THREE YEARS. GVB OPERATES ON A FISCAL YEAR BUDGET APPROPRIATED THROUGH THE LEGISLATURE. THE FISCAL YEAR RUNS OCTOBER 1 THROUGH SEPTEMBER 30.

20. For items that are added into the bus shelters, how will that work in terms of us maintaining and cleaning it? Would that be separate from the original or would that be an amendment to the contract?

GVB RESPONSE: IT WOULD BE BY AMENDMENT AND MUTUALLY AGREED BY GVB AND CONTRACTOR.

21. That would also include deductions, correct?

GVB RESPONSE: YES. ANY WORK NOT PERFORMED WILL BE DEDUCTED.

22. Since you talked about deductions, would there be an identified dollar amount for liquidated damages?

GVB RESPONSE: WHEN YOU SUBMIT YOUR BID SCHEDULE, THERE IS A DOLLAR AMOUNT FOR EVERY ITEM. THAT'S WHERE YOU GET YOUR DOLLAR AMOUNT.

GVB official response to questions posed by 5:00 p.m. on March 22, 2019:

23. Who is the current contractor for this project?

GVB RESPONSE: See response to Question #3.

24. What is the annual contract amount?

GVB RESPONSE: See response to Question #2.


PILAR LAGUAÑA
President & CEO

PLEASE SIGN AND INCLUDE IN THE BID SUBMISSION AS PROOF OF ACCEPTANCE.

Acknowledged by:

Printed Name

Signature

Company

Date